

2018 House Committee Election Timetable

| | <u>Process</u> | <u>Who is responsible</u> | <u>Deadline</u> |
|----|---|---|---|
| 1 | The call for nominations must be printed and placed on the election noticeboard and on other noticeboards within the residence. | Electoral Committee | 1 October 2017, Sunday |
| 2 | Submission of nominations together with the manifestos. Checking for eligibility of nominees. | Chief Electoral Wardens Cluster Manager | 8 October 2017, Sunday (forms to be submitted by 6pm) |
| 3a | Eligibility of nominees to be confirmed | Electoral Committee | 9 October 2017, Monday |
| 3b | Confirmation of nominations and placing of manifestos of the confirmed candidates on the designated election noticeboard | Electoral Committee | 10 October 2017, Tuesday |
| 4 | Election circus, to be chaired by member of the Electoral Committee | Electoral Committee | 12 October 2017, Thursday (to start at 7pm) |
| 5a | Voting Day | Electoral Committee | 13 October 2017, Friday (from 7am to 9pm) |
| 5b | Counting of votes (from 21:00, after voting closes onwards) | Electoral Committee | 13 October 2017, Friday |
| 6 | Announcement of preliminary results (on noticeboard) | Electoral Committee | 14 October 2017, Saturday |

Candidates' eligibility:

1. Nominee candidates must be residents at the current residence, and be in at least their second year of study.
2. Nominees must be students in good standing academically, and have no disciplinary action on record (where they were found guilty) against them.
3. Students are not eligible if:
 - a. they are due to leave the residence at the end of 2017,
 - b. they are due to complete their studies and have not applied for a further degree,
 - c. they were not promoted to the next year of study in the previous year, or
 - d. they failed two or more courses in the 2017 midyear exams. (they are in breach of the residence rules re academic length of stay – n+1 for UG; or n for Honors/Diploma studies or 2 years for Masters by Research or 1 year by Coursework or 3 years for PhD; or unsatisfactory academic progress-obtained an M or R or 2 R's or 2 M's in different academic year.)

GENDER EQUITY IN STUDENT GOVERNANCE STRUCTURES:

The University Gender Equity Office (GEO) has been receiving complaints about lack of gender representation on student governance structures, particularly in Residences, and has since had discussions with various university stakeholders including the All Residence Council (ARC) and/or current House Committees. The review of the student governance structure has resulted in the following recommendations to be implemented as an intervention for gender equity, in the mixed-gender residences, with regards to the election of House Committee members and allocation of portfolios thereof.

1. There shall be a 50% gender split in the House committees
2. The executive structure of the House committee must also have equitable gender representation.
3. The position of a Chairperson and Vice-Chairperson must also have equitable gender representation.
4. In order to achieve gender representation, the House Committee elections process shall adopt the following;
 - 4.1 Female candidates shall be nominated and voted for separately
 - 4.2 Male candidates shall be nominated and voted for separately
 - 4.3 If 50% split is not achieved, a House Committee may be formed subject to a further elections process through by-elections to fill vacant posts with the required gender.
 - 4.4 The House Committee designate are to decide or vote on the allocation of portfolios.